

FOCUS ON OHIO

The Hook-UP for Ohio:

Making the CONNECTION Between HIGH SCHOOL &

GREAT

JOBS CAREERS FUTURES!

Earning Power
Experience

Learning Pride

Honor Future
Self-Discipline

Adventure Leadership

Supporting Yourself

Structure Independence

Growth Change

Serving Your Country

Helping your Community

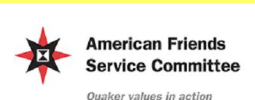
Living Your Passion



EXPLORE INSIDE →

A Resource for Young People Exploring Peaceful Possibilities for Their Future: Focus on Ohio

AFSC Great Lakes Region 2007



A Resource for Young People Exploring Peaceful Possibilities for Their Future

Making the Connection is a resource for young people exploring peaceful possibilities for their futures. AFSC is a Quaker peace and justice organization. We believe that young people often join the military because they believe there are no other alternatives. We have created this guide to help young people see the full range of options available to them.

According to the *National Priorities Project, Recruitment 2006*, thirteen of the 100 counties that are most heavily recruited by the military are located in the Great Lakes Region, four of which are in Ohio: **Cuyahoga, Franklin, Hamilton** and **Montgomery** Counties. This guide, while useful to youth throughout the state, is most useful to young people in those counties.

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<http://www.afsc.org/chicago/truth-recruitment/default.htm> 312/427-2533

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Dayton, Ohio AFSC: Contact Barbara Roberts (BRoberts@afsc.org) at 937-278-4225, 915 Salem Avenue in Dayton, OH 45406.

Please consider adopting a school by making a donation that would allow the distribution of this booklet at a high school of your choice.

American Friends Service Committee's Great Lakes Regional Office developed this regional guide based on *What's Next*, written and published by AFSC's National Youth and Militarism Program and *Great Jobs, Careers, and Future* written and published by AFSC's Pasadena Office and the Coalition Against Militarism in our Schools. The cover was adapted from Pasadena's *Great Jobs, Careers, and Futures*.

We have attempted to list resources that may be of use to young people; however, AFSC does not endorse or guarantee any of the organizations or programs in this document. All information contained in this publication is subject to changes by the individual institutions offering the programs. If you need further information, or have suggestions that should be included in this publication, or if you want to support our efforts in helping young people in their pursuit of nonviolent careers, please contact us at the above address.

EDITOR'S NOTE: Information paraphrased and excerpted (in italics) from websites listed.



**American Friends
Service Committee**

Quaker values in action

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SECTION ONE: GETTING STARTED

GETTING STARTED: WHAT'S NEXT?

You may almost be out of high school or preparing to make other life transitions. You're not sure what's next, but you know you're in for some changes—a temporary job, a new school, even taking a year or two off from college or a career to explore.

Do you want to:

Have an adventure?

Go to college?

Earn money for college?

Serve your country or community?

Try out a new career?

Making the Connection is designed to help high school students and other young adults begin to explore peaceful possibilities for their future. This guide will list lots of ways to get the advice, education, and experiences you need to find and keep rewarding, exciting, and well-paid jobs and careers. We hope this guide will help you begin to see the many choices around you; however, we strongly suggest that you also meet with a career counselor at your high school, college, or adult school or seek out career counseling at a local community organization for more information and to help plan next steps.

The Internet is a tool that will lead you to many, many opportunities. New choices come up everyday! The public library is a great place to start. Most branches offer free classes on how to use the Internet, as well as free Internet access. **NOTE:** *Use your best judgment when using the Internet: be cautious when giving out personal information, even your email.*

Remember: You do not need to decide right now what you want to do with your whole life, but the decisions you make now can help you prepare for a career that will bring you financial security and fulfillment.

PREPARING FOR THE JOURNEY

When you're making changes—from high school or something else—not knowing can be the hardest part. It may help to:

- **Get Help:** Talking to career counselors or adults you trust can help you make good decisions.
- **Search the Internet:** The Internet is a great resource. Many libraries and community groups will let you use the Internet for free.
- **Take Small Steps:** When in doubt, make a smaller change instead of a huge leap.
- **Find What's Exciting to You:** Reflect on what inspires you and what you feel passionate about. Then, find a job that allows you to live your passion every day.
- **Experiment:** Test reality by taking action (take a class, apply for a job, get an internship).
- **Surround Yourself with People Who Support You:** Connect with people who believe in you, provide healthy support, and provide constructive criticism.

PLANNING A CAREER:

TAKING THE MYSTERY OUT OF WHAT'S NEXT

Do you know now what career you want? If your answer is, "No," you're not alone. It may help to think about your interests, your skills, your education and training options, and your resources. Exploring all of your options is an important first step down any path. If you need help, you'll find resources for learning about jobs and careers.

Several free tools are online or at most job counselors' offices that can help you research careers and even learn about yourself and what kind of job you might enjoy. Please note, however, that while online tests can be interesting and helpful to get you thinking about all of your options, you are the ultimate expert on you.

IN-PERSON HELP

It's best to talk with people who are "in the know." In addition to talking with your school counselors, people at job fairs, ministers, parents or friends of parents, here are a few government resources and community centers that may be able to help you. **Many of the community groups and job training sites found on page 24 can help.**

- **OHIO WORKFORCE 411: YOUR INTEGRATED WORKFORCE SOLUTION:**
<http://www.ohioworkforce411.gov>

The Ohio Department of Job and Family Services

P.O. Box 1618

Columbus, OH 43216-1618

614/644-0677

A partnership between Ohio Workforce Informer, Ohio Job & Family Services, the State of Ohio, and SCOTI (see below), Workforce 411 has information to meet all of your career exploration, school search, and job-hunting needs! This site has information on: job fairs, workshops, veteran services, college and training programs, and special services for youth. The site also has career exploration material that will let you explore the wages, requirements, job descriptions, and even job prospects for many Ohio careers.

The following sites are part of Ohio Workforce 411!

- **Ohio Statewide Job Matching System:** Sharing Career Opportunities & Training Information (SCOTI Ohio) https://scoti.ohio.gov/scoti_lexs/home.do 888/2WORK411
After creating a free account you can search for a job, post your resume, and assess other great services for Job Seekers. Find schools, training programs, veteran services, apprenticeships and more.

YOU SHOULD KNOW!

It's true most of the time that you can just change jobs or quit, but there is one major exception. If you decide to join the military, leaving can result in a dishonorable discharge, which could harm your future employment opportunities. Also, it is difficult to switch jobs in the military. So, if you train as a cook, don't expect to switch to a computer tech later. And skills and certifications you learn in the military may have no civilian counterpart once you leave the military.

□ **Ohio Workforce Informer** www.ohioworkforceinformer.org/ **614/752-9494**
 A great site, maintained by the Ohio Department of Job & Family Services, allows you to visit the online career center to explore different career options, find training requirements, and even find job openings. There is also information on current labor conditions in Ohio.

□ **Ohio Labor Market Info Classic (LMI):** www.lmi.state.oh.us
 Bureau of Labor Market Information Ohio Department of Job & Family Services
 4020 East Fifth Avenue Columbus, OH 43219 614/752-9494
 Find career exploration material – including wages, job description and job prospects. Check out the Ohio Career Tabloid, which lets you explore careers (even watch videos about different jobs), link to colleges, career centers, and vocational schools, and even find financial aid.

Ohio also has a number of One Stop Centers that can *assist you with a wide range of employment and training services* (see sidebar). To find the One Stop Center closes to you, go to <http://www.servicelocator.org/> or go to Ohio Workforce 411 at <http://www.ohioworkforce411.gov/jobseekers/onestopmap.stm>.



Many of the following government programs offer good services, but accessing them can be challenging. **Be persistent** -- call ahead to make certain the office closest to you offers the services you need!

Ohio One Stop Centers (a partial list)

Cuyahoga		
Employment Connection - Downtown 1020 Bolivar Rd. Cleveland, Ohio 44115 216/664-4673 Contact: Rachel Loewy	Employment Connection - Brookpark 11699 Brookpark Rd Parma, Ohio 44130 216/898-1366 Contact: Mike Longo	Fairfax Career Center 8111 Quincy Avenue, 2nd Floor Cleveland, Ohio 44104 216-391-5847
Glenville Career Center 12212 St. Clair Ave Cleveland Ohio 44108 216/541-2267	Mature Services 333 Babbitt Road, Ste 343 Euclid, Ohio 44123 216/731-4664	Mt. Pleasant Career Center 13815 Kinsman Ave Cleveland, Ohio 44120 216/561-5649
Old Brooklyn Career Center 4261 Fulton Parkway Cleveland, Ohio 44144 216/635-2942	Southgate Career Center 5398 ½ Northfield Rd Maple Heights, Ohio 44137 216/518-4954	United Labor Agency 3328 Carnegie Ave Cleveland, Ohio 44115 216/391-0900
Virgil E. Brown Career Center 1641 Payne Ave, 1st Floor Cleveland, Ohio 44114 216/987-7944	Westshore Career Center 9830 Lorain Avenue Cleveland, Ohio 44102 216/939-2599	
Franklin	Hamilton	Montgomery
JOB LEADERS 1111 E. Broad St., 1st Flr Columbus, Ohio 43206 614/559-5052	Super Jobs Center 1916 Central Pkwy Cincinnati, Ohio 513/731-9800.	The Job Center 1111 S. Edwin C. Moses Blvd. Dayton, Ohio 45422 937/ 496-6720

❑ **Cincinnati State Community College-HC**

www.cinstate.cc.oh.us

3520 Central Pkwy Cincinnati, Ohio 45223

513/569-1500 **Contact:** Toni Swanson

Cincinnati State is the 2nd largest site providing GED testing in Ohio. No fee for the test with proper documentation. English as a second language program available, adult reentry, college access programs, Gear Up, and many other programs.

The counseling department at Cincinnati State offers services for career planning and counseling for current students. There are no restrictions or requirements to participate in this program. **The GED program is free to all community members.**

❑ **Columbus State Community College- FC**

<http://www.csccl.edu/>

550 East Spring Street Columbus, Ohio 43215

800/621-6407 or 614/287-5353

Contact: Kelly Budros

Career exploration and counseling, Childcare assistance, Citizenship Education, Computer and keyboard training, Employment assistance, English Language Training, General Education Development, Literacy, Interviewing Skills, Bilingual Services available, Scholarship and Tuition assistance, Skills Training, GED Program.

❑ **Great Oaks Institute of Tech. and Career Development –HC** www.greatoaks.com

3254 East Kemper Road Cincinnati, Ohio 45241

(513) 771-8881

Contact: Donna Szabo Career Counselor (513)612-5790

Great Oaks, the largest career and technical education district in the United States, has been providing career development, workforce development and economic development services to individuals, business, industry, labor, communities and other organizations in southwest Ohio since 1970.

❑ **The Job Center-MC**

www.thejobcenter.org

1111 S. Edwin C. Moses Blvd.

Dayton, Ohio 45422

937/496-6720

Contact: Ms. Barnes 937/496-7894

The Job Center is the largest One Stop Employment Center in the United States.

This public and private partnership is made up of 47 organizations housed in an 8 ½ acre facility. Check out the Web site for more information regarding the services and events held at the center.

❑ **Job Leaders-FC**

www.centralohioworkforce.org

111 East Broad Street

Columbus, Ohio 43206

614/573-4000

Contacts: Vanessa Williams: Youth Services (614) 559-5068

Carinne Blackwell: Workforce Services (614) 559-5062

COMPREHENSIVE ONE STOP CAREER CENTERS

Many of these “one stop service centers” offer: career counseling; free-job related telephone, internet, fax, and copy services; GED exam preparation; ESL classes; information on schools and training programs. Many offer youth services including learning how to write and post your resume; preparing for job interviews; and finding summer jobs and internships. Some centers can even help you find living expenses while in training, find childcare, and find financial aid.

Job Leaders is a Full Service Comprehensive One Stop Location in Franklin County that offers, among other programs; career counseling, training, job search assistance and a variety of support services for job seekers. Youth Services section of the organization serves ages 14-21 with needs such as Leadership development, Occupational Skills Training, Paid and Unpaid Work Experience, Summer Internship Opportunities, Mentoring programs, Tutoring services, Parenting Classes and support

□ **Sinclair Community College-MC** www.sinclair.edu/stservices/careers/
444 West Third Street Dayton, Ohio 45402 937/512-2772

Contact: Connie Marshall

The Career Services department at Sinclair offers aid to anyone in the community with Career Planning, Job and Career Research and Counseling, English as a Second Language, Project Read Tutoring program, GED Preparation classes, Resume Writing, and Inside Access to Job Opportunities in the surrounding community.

There are no restrictions or requirements to participate in this program.

These services are Free to all Montgomery County Residents.

□ **Southwest Ohio Educational Opportunity Center- HC** www.clc.uc.edu/sweoc/
University of Cincinnati 1916 Central Parkway Cincinnati, Ohio 45214

Contact: Beth Bomgartner 513/458-6581

Counselors provide resources and information on college admissions, financial aid, scholarships, and career planning. Guidance and Assistance in educational and career transitions provided.

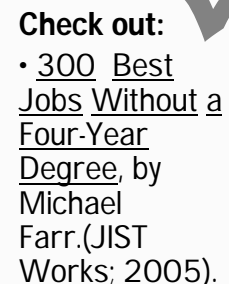
□ **Super Jobs Center-HC** www.superjobs.com
1916 Central Parkway Cincinnati, Ohio 45214 513/731-9800

Contacts: Teri O'Brien (Director of the Youth Zone) and Irwin Macintosh (Lead Career Coach)

Organization provides supportive services for youth and adults seeking training, employment, and continuing education. SCOTI Database available for searching available positions in the area that are individually skills matched. Various classes on interviewing skills, GED preparation and testing, resume writing, communication and customer service skills classes, counseling on choosing a career, and SCOTI registration. Ages 14 – 21 served in the youth zone where personal counselors are available for one on one services. Adult orientations are scheduled throughout the week; WIA opportunities are available to fund continuing education and skills training.

Qualifications: Must meet income guidelines.

These services are FREE.



Check out:
• 300 Best Jobs Without a Four-Year Degree, by Michael Farr.(JIST Works; 2005).

ONLINE HELP:

You can also go to career websites online, but there's no substitute for talking with professional job counselors. Many websites have information useful for exploring job opportunities and training programs and even finding jobs. Browse!

- ❑ **Ohio Workforce 411:** <http://www.ohioworkforce411.gov>
See description above.

Online!

- ❑ **Career Voyage:** <http://www.careervoyages.gov/>
1-877-US-2JOBS (1-877-872-5627)

You can explore hundreds of different careers, learn about job prospects and educational requirements for those jobs, and even watch videos about what they are like! The CAREER COMPASS will also help you match your interests with career choices.

- ❑ **America's Career InfoNet:**
<http://www.acinet.org/acinet/>

Look here to find out about wages and employment trends, occupational requirements, state-by-state labor market conditions, employer contacts nationwide, financial aid information, and the most extensive career resource library online.

- ❑ **Occupational Outlook Handbook:**
<http://www.bls.gov/oco/>

This is a great site for information about hundreds of different types of jobs – such as teaching, practicing law, and nursing. The OOH tells you: the training and education needed, job responsibilities, average wages, and job prospects.

- ❑ **What Interests You?:** <http://www.bls.gov/k12>

Find jobs that match your interests at this US Department of Labor site.

- ❑ **Mapping Your Future** <http://www.mapping-your-future.org/>

Explore different careers, learn how to write a resume and interview for a job, find a college or training program, and even info on completing your FAFSA

- ❑ **Career and Tech School Finder:** <http://www.khake.com>

Explore vocational and technical careers, check out the skills employers really want, find a trade school, research technical topics and take a look at the current job market.

- ❑ **Princeton Review Career quiz:**

http://www.princetonreview.com/cte/quiz/career_quiz1.asp

Create a free account and complete a 24-question quiz to identify your interest and style and link to careers that may be a match. You can then learn about the requirements, pay, and day-to-day characteristics of that job.

Do you want to be:
An artist? A zoologist?
A teacher?
An actor? A bus driver?
A social worker?
A
veterinarian?
A politician?
While we have only featured those careers that appear on the "Fastest Growing Jobs" or "Best Bet Jobs" lists in this guide, there are thousands of other career possibilities . . . many of which are included in the online websites linked here or at your career counselor's office!

EXPLORING THE POSSIBILITIES

Most of the new jobs out there today are in service industries—businesses that: sell items (retail), move people (tourism) or money (banking), or provide services (education, legal help, health care). Many service jobs are in retail. That’s why it may not be hard to find low paying retail jobs at fast food restaurants or in the mall. Some careers in retail can be dead ends, depending on what other training you get and whether you will be able to rise in the ranks quickly enough to offset the initial low wages.

Landing a different type of job that pays on the higher end usually means getting specialized training and skills. A good idea, in this economic climate, is to “job shadow”. Start to learn what people do in different jobs. Once you see actual possibilities, you’ll have a better idea of what you’ll want to do. **There are choices: you’ll just have to look around to see them!**

JOB SHADOW:

To “shadow” or follow an adult friend at his or her job, ask questions, watch what he/she does, and/or look for an internship or apprenticeship.

THE 20 FASTEST GROWING JOBS IN THE UNITED STATES

The numbers of openings in these jobs are expected to grow the fastest during the next five to seven years. The *Fastest Growing Occupations, 2004-14 From the Bureau of Labor Statistics, 2005*, lists the following careers:

1. HOME HEALTH AIDE	11. Network and computer system administrator
2. Network Systems & Data Communications Analyst	12. Database administrator
3. MEDICAL ASSISTANT	13. PHYSICAL THERAPIST
4. PHYSICIAN ASSISTANT	14. Forensic science technician
5. Computer software engineer, applications	15. Veterinary technologist and technician
6. PHYSICAL THERAPIST ASSISTANT	16. DIAGNOSTIC MEDICAL SONOGRAPHER
7. DENTAL HYGIENIST	17. PHYSICAL THERAPIST AIDE
8. Computer Software Engineer, Systems Software	18. OCCUPATIONAL THERAPIST ASSISTANT
9. DENTAL ASSISTANT	19. MEDICAL SCIENTISTS, EXCEPT EPIDEMIOLOGIST
10. PERSONAL AND HOME CARE AIDE	20. OCCUPATIONAL THERAPIST
CHECK IT OUT! Jobs labeled in CAPITAL LETTERS are in the health care field.	
http://www.bls.gov/emp/emptab21.htm	

OHIO'S HOT JOBS!

Compiled from data on *Jobs with High Employment Prospects*¹. To view the entire document, go to Go to <http://lmi.state.oh.us/proj/OhioJobOutlook.htm> and click "Jobs with High Employment Prospects.". Pay reflects the average wage in 2006. **NOTE:** Job descriptions *excerpted* and/or summarized from the **Occupational Outlook Handbook** at <http://www.bls.gov/oco/>.

BEST BET JOBS: ON THE JOB TRAINING

❑ SALES REPS, WHOLESALE/

MANUFACTURING*: Sell goods for wholesalers or manufacturers to businesses or groups of individuals. **Pay:** \$25.75 – \$31.00

❑ GENERAL MAINTENANCE & REPAIR

WORKERS*: Perform work involving the skills of two or more maintenance or craft occupations to keep machines, mechanical equipment, or the structure of an establishment in repair. **Pay:** \$15.43

❑ **ELECTRICIANS***: Install, maintain, and repair electrical wiring, equipment, and fixtures.

Pay: \$21.45

❑ **DENTAL ASSISTANTS***: Assist dentist, set up patient and equipment, and keep records.

Pay: \$12.60

❑ TRUCK DRIVERS, LIGHT AND DELIVERY**:

Deliver goods and packages on vans and trucks weighing less than 26,000 pounds, usually load and unload packages. Shorter distances. **Pay:** \$12.93

❑ **BILL AND ACCOUNT COLLECTOR****: Attempt to collect payment when after payments are due. **Pay:** \$13.42

❑ TRUCK DRIVERS, HEAVY AND TRACTOR

TRAILER**: Deliver goods, including livestock and automobiles, on very large vans or trucks. Often drive long distances.

Pay: \$17.04

❑ CUSTOMER SERVICE REPRESENTATIVE**:

Serve as a company or organizations *direct point of contact for customers*; responsibilities include: answering questions, addressing concerns. **Pay:** \$13.46

❑ **CONSTRUCTION LABORER****: Job responsibilities vary . . . , but includes preparing construction sites, operating equipment, and often working with a team of craftspeople to construct or repair buildings, highways, etc. **Pay:** \$15.80

❑ **CARPENTERS****: *Construct, erect, install, and repair structures and fixtures made from wood and other material*, including walls, stairs, cabinets, tunnel work. **Pay:** \$17.01

❑ **POLICE AND SHERIFF'S PATROL OFFICER****: Enforce the law in a different ways: patrol assigned area, respond to emergency calls, investigate crimes, even give first aid to victims. **Pay:** \$19.91

❑ **PLUMBERS, PIPEFITTERS, AND STEAMFITTERS****: *Install, maintain, and repair many different types of pipe system; including simple home appliances to water treatment facilities.* **Pay:** \$20.77

❑ **FIRE FIGHTER****: Responds to emergencies, including fires, traffic accidents, or even medical emergencies. ** **Pay:** \$16.04

¹ *Jobs with High Employment Prospects*, compiled by OHIO LABOR MARKET CLASSIC, includes Ohio jobs that have an average wage or at least 12.00 per hour and have a minimum of 75 job openings per year. However, only those jobs that have 200 or more openings are included on this list.

* Job descriptions (BUT NOT PAY) are summarized and/or *excerpted* from 2006 IL Occupational Outlook in Brief at: <http://lmi.ides.state.il.us/job/jobtop.htm>.

** Job descriptions (BUT NOT PAY) are summarized and/or *excerpted* from Michigan's Labor Market Information Page at <http://www.milmi.org/?PAGEID=204>

Ohio's Best Bet Jobs, Cont².

<p>BEST BET JOBS: VOCATIONAL SCHOOL AFTER HIGH SCHOOL</p> <p>☐ LICENSED PRACTICAL & LICENSED VOCATIONAL NURSES: Works under the direction of doctors and RNs to help care for patients, record vital signs, give medicine, and help patients.* Pay: \$16.28</p> <p>☐ REGISTERED NURSE: Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records*. Pay: \$23.02</p> <p>☐ COMPUTER SUPPORT SPECIALISTS: Provide technical assistance to computer system users.* Pay: \$20.68</p>	<p>4 YEARS OF COLLEGE (BACHELOR'S DEGREE)</p> <p>☐ REGISTERED NURSES*: Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records. Pay: \$16.81</p> <p>☐ ACCOUNTANTS AND AUDITORS*: Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. Pay: \$25.16</p> <p>☐ COMPUTER SYSTEMS ANALYSTS*: Analyze science, engineering, business, and all other data processing problems for application to electronic data processing systems. Pay: \$30.25</p> <p>☐ COMPUTER SOFTWARE ENGINEERS, APPLICATIONS*: Develop, create, and modify general computer applications software or specialized utility programs. Pay: \$32.30</p> <p>☐ ELEMENTARY SCHOOL TEACHER**: Teach children; usually teach multiple subjects, including English, math, science, social studies, and even the arts. (Only 9.3% growth rate, but very large numbers of openings. Excludes Special Ed. Teachers.) Pay: \$44,190 annual salary</p> <p>☐ SECONDARY SCHOOL TEACHER**: Teach children; usually specialize in one subject (English, math, etc.) and help <i>students delve more deeply into subjects introduced in elementary school.</i> (Excludes Special and Vocational Ed.) Pay: 44,090 annual salary</p>
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² *Jobs with High Employment Prospects*, compiled by OHIO LABOR MARKET CLASSIC, includes Ohio jobs that have an average wage or at least 12.00 per hour and have a minimum of 75 job openings per year. However, only those jobs that have 200 or more openings are included on this list.

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Focus on Healthcare³

Healthcare offers it all: well-paying work that's on the cutting edge of science and technology, the opportunity to serve others, and excellent potential for advancement. **12 of the nation's 20 fastest growing jobs are in the healthcare field.** Healthcare careers featured on the nation's fastest growing list and some of those that qualify as Ohio's "best bet" jobs are featured below.

Many schools and programs can help prepare you for a career in healthcare; some are listed below each description. See **page 36 for school contact information.** Find additional schools at <http://www.allalliedhealthschools.com/>. Description, requirements and pay based on the **Occupational Outlook Handbook** at <http://www.bls.gov/oco/>. Pay is the median (middle) income in 2004.

<p>Dental Hygienist: Examines and cleans teeth; teaches good oral hygiene; does basic procedures. Requirements: Associate degree from accredited program, license to practice Pay: \$22.72 to \$33.82 an hour Not Available</p>														
<p>Dental Assistant: Aids a dentist in treating patients, keeps medical records, prepares rooms, assists dentist during procedures, performs basic procedures Requirements: On the job training, high school diploma or GED to enroll in dental assisting programs (usually 1 year or less to complete) Pay: \$13.62 per hour CC: CID-MA, NIT, RC, CCC, PCC FC: OIHC HC: IM-DT MC: M-JCC</p>														
<p>Home Health Aid: Works in residential care facilities or homes to help disabled, ill, elderly, or injured people; does basic medical tasks (e.g. gives oral medications, check pulse, temperature, and respiration); helps bath, dress, and groom patients. Requirements: HS diploma or GED required for most positions, certification once hired Pay: \$8.81 per hour On the Job Training</p>														
<p>Personal and Home Care Aide: Helps the elderly, disabled (mentally and physically), and ill in their homes; assists with housekeeping, shopping, cooking, and grooming. Requirements: On the job training, certification once hired. Pay: \$8.12 per hour On the Job Training</p>														
<p>Medical Assistant: Performs administrative (answering phones, scheduling appointments, updating records) and clinical (taking medical history and vital signs, assisting doctor) duties. Requirements: Formal program in medical assisting; usually takes one year (certificate) or 2 years (associates degree) Pay: \$24,610 per year CC: CID-MA, KCI-CI, NIT, RC-CI, RC-CIW, SBI-CI, B&SC, CCC, PCC, RC-CI, RC-CIW FC: BS, EI, OIHC, SWC-F, TEC, AST, CSCC HC: BMC, NC, SWC-CiT, SWC-CiV, CSTC, IM-DT, UoC MC: M-JCC, NC-D, OIPT, RETS, SWC-D, MVCTC, SCC</p>														
<p>Physician Assistant: Practices medicine under supervision of doctor; can serve as primary care provider. Requirements: Masters degree; license to practice. Pay: \$69,410 per year CC: CCC, CCC-W MC: KCMA</p>														
<p align="center">SCHOOLS: Find Contact Information on Page 36.</p> <table border="0"> <tr> <td>AST: American School of Technology</td> <td>BMC: Brown Mackie College</td> </tr> <tr> <td>BrS: Bradford School</td> <td>B&SC: Bryant & Stratton College</td> </tr> <tr> <td>BS: Bohecker College</td> <td>CCC: Cuyahoga Community College</td> </tr> <tr> <td>CCC-W: Cuyahoga Community College West</td> <td>CID-MA: Cleveland Institute of Dental-Medical</td> </tr> <tr> <td>CSCC: Columbus State Community</td> <td>CSTC: Cincinnati State Tech & Com. College</td> </tr> <tr> <td>CSU: Cleveland State University</td> <td>EI: Everest Institute</td> </tr> <tr> <td>IM-DT: Institute of Medical-Dental Tech</td> <td>KCI-CI: Kaplan Career Institute- Cleveland</td> </tr> </table>	AST: American School of Technology	BMC: Brown Mackie College	BrS: Bradford School	B&SC: Bryant & Stratton College	BS: Bohecker College	CCC: Cuyahoga Community College	CCC-W: Cuyahoga Community College West	CID-MA: Cleveland Institute of Dental-Medical	CSCC: Columbus State Community	CSTC: Cincinnati State Tech & Com. College	CSU: Cleveland State University	EI: Everest Institute	IM-DT: Institute of Medical-Dental Tech	KCI-CI: Kaplan Career Institute- Cleveland
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³ [NOTE: This list utilizes OOH data and pay data – that means this data will be different from the pay scales listed on the "Ohio Best Bet Jobs."]

Focus on Healthcare Cont.

<p>Registered Nurse: Treat patients, support and advise families, record medical histories, perform basic tests, give medications, and more. Requirements: License to practice, Associates Degree (2-3 years), Bachelors (4 years); diploma and masters programs also available. Pay: \$52,330 per year</p>
<p>Licensed Practical Nurse (LPN): Works under the direction of doctors and RNs to help care for patients, record vital signs, give medicine, and help patients. Requirements: Practical nursing program (usually one year), license to practice Pay: \$33,970 CC: UP-C HC: UoC</p>
<p>Physical Therapist: Helps patients improve mobility, relieve pain, and prevent or limit permanent physical disabilities. Requirements: Master's degree or PhD; license to practice Pay: \$60,180 per year CC: CSU FC: OSU HC: CMSJ, UoC</p>
<p>Physical Therapist Assistant: Helps physical therapists; performs procedures including exercise, ultrasound, and massages and report outcomes to therapist. Requirements: associates degree, license to practice Pay: \$37,890 per year CC: CCC FC: Not Available HC: UoC MC: SCC</p>
<p>Physical Therapist Aide: Helps physical therapist; prepares the room, answers phones, and completes paperwork. Requirements: On the job training Pay: \$21,120 per year</p>
<p>Occupational Therapist: <i>Rehabilitate[s] people with mental, physical, emotional or developmental impairments; helps people recover from injuries or illness and return to daily activities and to learn to live with permanent injury.</i> Requirements: Master's degree or PhD, license to practice Pay: \$54,660 per year CC: CSU FC: OSU HC: XU</p>
<p>Occupational Therapist Assistant: Helps the occupational therapist; assists people learn proper movement (e.g. from wheelchair to a bed) and exercises; and records and reports effects to therapist. Requirements: Associates degree or certificate Pay: \$38,430 per year CC: CCC HC: CSTC MC: SCC</p>
<p>DIAGNOSTIC MEDIAL SONOGRAPHERS (ULTRASONOGRAPHERS): Use x-rays, magnetic resonance imaging, ultrasounds to diagnosis patients. Requirements: Associates or bachelor's degrees Pay: \$52,490 per year CC: S-BI, CCC HC: CSTC MC: KCMA</p>
<p>RADIOLOGIC TECHNOLOGISTS AND TECHNICIANS: Perform x-rays and other diagnostic imaging procedures. Requirements: Certificate, associates, or bachelor's Pay: \$43,350 per year CC: CCC FC: CSCC, OSU HC: UoC, XU MC: KCMA, SCC</p>
<p align="center">SCHOOLS: Find Contact Information on Page 36</p> <p>KCMA: Kettering College of Medical Arts M-JCC: Miami-Jacobs Career College NC-Ci: National College Cincinnati NIT: National Institute of Technology OIPT: Ohio Institute of Photography and Tech PCC: Polaris Career Center RC-CIW: Remington College Cleveland West SBI: Sanford-Brown Institute SWC-CiT: Southwestern College Cincinnati (Tri-County) SWC-CiV: Southwestern College Cincinnati (Vine Street) SWC-D: Southwestern College- Dayton TEC: Technology Education College UP-CI: University of Phoenix- Cleveland</p> <p>MVCTC: Miami Valley Career Technology Center NC-D: National College Dayton OIHC: Ohio Institute of Health Careers OSU: Ohio State University RC-CI: RC-CI: Remington College- Cleveland RETS: RETS Tech Center SCC: Sinclair Community College SWC-F: Southwestern College- Franklin UoC: University of Cincinnati XU: Xavier University</p>

TRAINING BY INDUSTRY

Find a training program at your local community college or job training program. Much of the information found below was found on Career Voyages website at <http://www.careervoyages.gov/>. Find the **contact information for each program listed below on page 36**. NOTE: This is not a complete list of programs.

Auto Services	Auto Services: Do you like cars? Train to be a: car sales person, service manager, technician, or more! Cuyahoga: CCC Hamilton: UoC, CSTCC Franklin: CSC, CSCC Montgomery: SCC
Computers & Technology	Computer and Technology: Are you good with computers? Train to be a network system administrator, computer support specialist, computer programmer, or more! Cuyahoga: CCC Hamilton: CSTCC Franklin: CSCC Montgomery: SCC
Construction	Construction: Do you like working with your hands? Train to be a: carpenter, electrician, welder, home inspector, air conditioning/heating specialist, or more! Cuyahoga: KCI, CCC Hamilton: CCA-Ci, CSTCC Franklin: ITT-F, CSCC Montgomery: CCA-D, SCC
Healthcare	Healthcare: Do you like helping people? Train to be a: nurse, medical assistant, dental assistant, x-ray technician, or more! See "FOCUS ON HEALTHCARE" article on page 12 for schools that offer training in healthcare.
Business & Sales	Business/Sales: Are you a natural sales person? Train to be a: business administrator, marketing expert, sales person, or more! Cuyahoga: CCC Hamilton: CSTCC Franklin: CSCC Montgomery: SCC
Restaurants & Hospitality	Restaurants and Hospitality: Do you enjoy cooking or entertaining? Train to be a: chef, bookkeeper, restaurant or hotel manager, salesperson, or more! Cuyahoga: DVU, CCC Hamilton: AIO, CSTCC Franklin: BrS, CSCC Montgomery: SCC
Cosmetology	Cosmetology*: Cuyahoga: BAI Hamilton: WH Franklin: OSSC Montgomery: M-JC * Not included on fastest growing lists.

Keep in mind, there are many other training options for the above fields; check out: <http://www.khake.com/> to find vocational and technical schools; www.careervoyages.gov to find apprenticeships in the above industries; www.princetonreview.com to search for four-year colleges in your field of choice!

Find Contact Information on Page 36.

AIO: The Art Institute of Ohio	BAI: Brown Aveda Institute
BrS: Bradford School	CCA-Ci: Construction Craft Academy - Cincinnati
CCA-D: Construction Craft Academy – Dayton	CCC: Cuyahoga Community College
CSCC: Columbus State Community College	CSTCC: Cincinnati State Tech & Comm College
DVU: DeVry University	ITT-F: ITT Technical Institute-Franklin
KCI-Co: Kaplan Career Institute Columbus	M-JC: Miami-Jacobs Career College
OSSC: Ohio State School of Cosmetology	SCC: Sinclair Community College
UoC: University of Cincinnati	WH: Western Hills

SECTION TWO: TRAINING FOR THE FUTURE

FINDING YOUR PERFECT COLLEGE

Being a college or university student is hard, but it's also fun and exciting. It's a time in life where you can concentrate fully on learning what you enjoy and on what will help you find a well-paid and meaningful career.

Take Time to Learn
Take Time to Learn

Quite a few myths are out there, however, about getting into and paying for college. So before you let the myths discourage you, check out the real story about college.

MYTH #1: *You Can't Afford College*

Sometimes you have to spend money to make money. College graduates earn an average of 1 million dollars more over their careers than high school graduates. In most cases, you can't afford NOT to go to college. Remember, however, that if you don't graduate, that financial advantage will be lost and you will still have to pay back any loans that you took out. So make it a priority to study something you love and to stay in school.

MYTH #2: *There's Less Financial Aid Than Before*

Wrong. Most students receive some form of aid. Less of this aid now comes in the form of grants (free money); however, there are still low interest loans, institutional grants, and work study programs.

MYTH #3: *I'm Not a "Straight-A" Student, So I Won't Get Into School or Get Financial Aid*

Most college graduates are perfectly ordinary people in terms of memory, attention span, and other abilities; however, they are usually willing to stretch their minds and exercise their mental abilities. Also, while it's true that most scholarships reward merit, the vast majority of federal aid is based on financial need.

MYTH #4: *I Have a Family to Support, I Cannot Go to College*

Community colleges often have evening classes and programs specifically designed for part-time students. When attending college part-time, it is best to take only two or three courses at a time. If you're arranging your classes around work or family responsibilities, you also need to arrange regular times and places to study. It may take you longer to earn a degree, but you can do it!

MYTH #5: *You Have to Pass an Entrance Examination to Get into Community Colleges*

High scores on standardized examinations such as the SAT or ACT are required for admission to some state universities and selective private colleges, but not for most community colleges. Many other colleges and universities do not require entrance examinations. Most community colleges welcome all applicants. If you do your first two years of college work toward a bachelor's degree at a community college, your work can transfer to a four-year college or university without entrance examinations.

PRIVATE, PUBLIC, OR COMMUNITY?

Now you have decided to go to college, but how do you choose the one that's best for you. Public and private colleges offer degrees in all areas of professional life. Degrees vary in time and cost, ranging from a two-year associate's degree for many skilled labor professions (e.g., nurse, mechanic) to a four-year bachelor's degree and beyond.

The following chart comes from: *Trends in College Pricing 2006, Table 2, Table 2: Sample Average Undergraduate Budgets, 2006-2007 (Enrollment Weighted)* as found at www.collegeboard.com/prod_downloads/press/cost06/trends_college_pricing_06.pdf in May 2007.

	Two-Year Public		Four Year Public			Four Year Private	
	Resident	Commuter	Resident	Commuter	Out-of-State	Resident	Commuter
Tuition & Fees	\$2,272	\$2,272	\$5,836	\$5,836	\$15,783	\$22,218	\$22,218
Books & Supplies	\$850	\$850	\$942	\$942	\$942	\$935	\$935
Room & Board	*	\$6,299	\$6,960	\$6,917	\$6,960	\$8,149	\$7,211
Transportation	*	\$1,197	\$880	\$1,224	\$880	\$722	\$1,091
Other expenses	*	\$1,676	\$1,739	\$2,048	\$1,739	\$1,277	\$1,630
Total/year	*	\$12,294	\$16,357	\$16,967	\$26,304	\$33,301	\$33,085

* Sample too small to provide meaningful information. ** Average total expenses include room and board costs for commuter students, which are average estimated living expenses for students living off campus but not with parents

Source: Annual Survey of Colleges, The College Board, New York, NY, Source

COMMUNITY COLLEGES: A VERY SMART PLACE TO BEGIN YOUR HIGHER EDUCATION

Less money, less stress! Community colleges are known as "2 year" colleges because you can get an Associate Degree in 2 years. Community colleges are also a great springboard to a university to earn a bachelor's degree. Community colleges often offer extra support for students, who need help with academics, as well as working students and parents. Many offer excellent career certificates and licensing programs and they usually cost less than 4-year colleges and universities. You can find any community college in any state on this site: <http://www.aacc.nche.edu>.

OHIO ASSOCIATION OF COMMUNITY COLLEGES <http://www.ohiocc.org/>

Provides info on public and private community colleges. Find a community college near you or one that offers the program you want.

OACC 41 S. High Street, St 3625
Columbus, OH 43215
614/221-OACC or 888/533-6222.

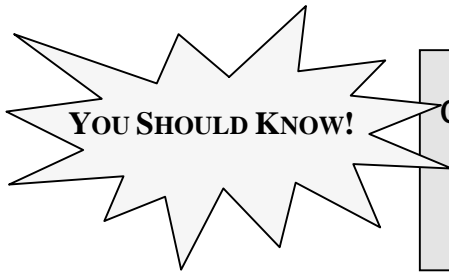
A Partial List of Ohio's Community Colleges

<p>Cuyahoga: Cuyahoga Community College: http://www.tri-c.edu/campus/default.htm</p> <p>Type: public, community college Degrees Offered: associates degree, certificates, transfer program (first 2 years of Bachelor's degrees) Programs (a partial list): Landscape Tech, Business, Health careers, Nursing, automotive tech, construction, early childhood, environmental health, law enforcement, hospitality, culinary arts, court reporting, marketing Location: Six campuses and additional off-campus sites. Call 1-800-954-TRIC (8742) for more info.</p>	<p>Franklin: Columbus State Community College http://www.csc.edu/</p> <p>Type: public, community Degrees Offered: associates, certificates, transfer program (first two year of bachelor's degree, and even programs fro high school students) Programs (a partial list): Columbus State offers more than 150 degrees and certificates and 55 Career and Technical programs. Some of these include; Aviation, Automotive, Construction Management, Dental , Mechanical, Electronics, EMT certifications, Fire Science, HVAC careers, Hospitality, Landscape, Law Enforcement, Nursing, Veterinary technology, and many more. Location: 550 East Spring Street Columbus, Ohio 43215 614/287-5353 Contact: Admissions Advisors There are nine Off-campus centers. Call for info!</p>
<p>Hamilton: Cincinnati State Technical and Community College http://www.cinstate.cc.oh.us/</p> <p>Type: public, community Degrees Offered: certificates, associates, transfer programs Programs: (A partial list): nursing, draftsman, computer, accounting, automotive programs, food service, fire service, graphics, health and fitness, hospitality, landscaping, hospitality, culinary arts, paramedics, and much more. Location: 3520 Central Parkway Cincinnati, OH 45223 513/569-1500</p>	<p>Montgomery: Sinclair Community College http://www.sinclair.edu/</p> <p>Type: Public, community Degrees: Transfer programs, associates degrees, certificates Programs (A partial list): Dental and health careers, nursing, emergency medical techs, business, computers, hospitality, travel, tourism, real estate, early childhood, law enforcement and criminal justice, arts, automotive, aviation, engineering, fire services, heating vent and air conditioning, Location: 444 West Third Street Dayton, Ohio 45402-1460 (800) 315-3000 (with additional campus centers)</p>

A PARTIAL LIST OF SOUTH OHIO COLLEGES, UNIVERSITIES AND COMMUNITY COLLEGES

For a complete list of Ohio Colleges listed by County please visit
[http://oplin.lib.oh.us/page.php?Id=63-17-213-363&msg=.](http://oplin.lib.oh.us/page.php?Id=63-17-213-363&msg=)

<ul style="list-style-type: none"> • Capital University-FC www.capital.edu 614/236-6011 1 College and Main Columbus, Ohio 43209 • Ohio State University-FC www.osu.edu 614/292-8993 190 North Oval Mall Columbus, Ohio 43210 • Miami University-HC www.muohio.edu 513/529-2500 301 South Patterson Ave Oxford, Ohio 45056 	<ul style="list-style-type: none"> • University of Cincinnati-HC www.uc.edu 513/556-1100 2600 Clifton Avenue Cincinnati, Ohio 45221 • University of Dayton- MC www.udayton.edu 937/229-1000 300 College Park Dayton, Ohio 45469 • Wright State University-MC www.wright.edu 937/775-3333 3640 Colonel Glenn Highway Dayton, Ohio 45435
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What's The Time Commitment?
Certificate = Less than 2 years
Associates = 2 years
Bachelors = 4 years
Masters = Bachelors + 2 years
PhD = Masters + 2 years +

SELECTING A COLLEGE

You can get started by visiting:

☐ **KnowHowToGo Ohio:**

<http://www.knowhow2goohio.org/>

41 S. High St, Ste 1650 Columbus, OH 43215

This site provides resources to help students and families plan for and achieve success in college. This site can help you: explore careers, research colleges, and find financial aid and scholarships. You can even complete your FAFSA online.

☐ **Ohio College Access Network (OCAN):**

<http://www.ohiocan.org/>

Columbus: 41 S. High St, Ste 1650
Columbus, Ohio 43215 614/947-3500

Cleveland: 1422 Euclid Avenue, Suite 1548
Cleveland, Ohio 44115 216/241-6133
OCAN is a network of organizations that **work to increase awareness of and successful participation in quality postsecondary programs, including apprenticeship, certificate, associate, and bachelor degree programs.** OCAN organizations offer one-on-one financial aid/scholarship counseling, mentoring, test prep, college visits, community workshops and more. College Access Information Hotline " *provides postsecondary resources* to Ohio residents at 877/I-ATTAIN (1-877-428-8246). **SEE SIDEBAR!**

☐ **Getting to College, Workforce 411:**

<http://www.ohioworkforce411.gov/youth/GettingToCollege.stm>

List links that can help you search for colleges in Ohio and throughout the US (and find ways to pay for them!)

☐ **Ohio Board of Regents:** http://regents.ohio.gov/colleges_universities.php

Great info on 2-year colleges, 4 year colleges (both public and private), and great financial aid resources.

OhioLearns!

http://www.ohiolearns.org/about_ohl.php

Info about distance learning and online learning in Ohio.

OHIO COMMUNITY ACCESS NETWORK (OCAN) PROGRAMS:

Find a program near you at:

<http://www.ohiocan.org/>

CUYAHOGA COUNTY:

☐ **Cleveland Scholarship Programs, Inc.** www.cspohio.org

Alenka Winslett 216/241-5587
200 Public Square BP Tower, Ste 3820
Cleveland, OH 44114

FRANKLIN COUNTY:

☐ **Columbus Urban League's Achievement Matters College Assess Program** www.cul.org

Eddie Harrell Jr. 614/257-6300x309
788 Mount Vernon Ave Columbus, OH 43203

☐ **I KNOW I CAN- Columbus Public School District** www.iknowican.org

Katina Fullen 614/233-9510 x 120
603 E Town St
Columbus, Ohio 43215

HAMILTON COUNTY:

☐ **Cincinnati Scholarship Foundation** www.CincinnatiScholarshipFoundation.org

Ned Hertenberg 513/345-6701
652 Main St Cincinnati, OH 45202

☐ **Cincinnati Youth Collaborative – Cincinnati Public School District**

www.cycyouth.org
Ms. Jane Keller 513/475-4165
301 Oak St Cincinnati, OH 45219

MONTGOMERY COUNTY:

☐ **Dayton/Montgomery Scholarship**

www.montgomery.k12.oh.us/dmcspl/
Donald Thompson 937/225-9952
2300 Kettering Tower
Dayton, OH 45423
877/I-ATTAIN (1-877-428-8246)

OTHER GOOD WEBSITES TO HELP SELECT A COLLEGE

- **Student.gov** <http://www.students.gov/STUGOVWebApp/Public>

A website designed to provide students with *ease access to info and resources from the US government*, including: choosing, applying, and financing the right college; learning about careers; and even finding volunteer opportunities and getting your passport.

- **ACT College Net:**

http://www.act.org/college_search/fset_col_search.html

Search colleges by type (4 year, 2 year, voc tech, professional), region or state, name of institution, majors offered, size, type of institution (public or private), tuition, campus life, and/or average high school GPA or test scores. Then, view contact information, number of students, tuition, and info about admissions, financial aid, campus life, and academics for schools that match your needs. Links to online applications at participating colleges.

- **Black Excel:** <http://www.blackexcel.org/>

Helps African American students and parents *navigate the difficult college admission process*. The site also includes the "Most Comprehensive" scholarship list available for Black students.

- **Princeton Review Counselor-O-Matic:**

<http://www.princetonreview.com/college/research/advsearch/match.asp>

This online "counselor" matches information you provide (about how you did in high school, your extracurricular, your family background, location, and your college and career preferences) with possible colleges.

- **College is Possible**

<http://www.acenet.edu/Content/NavigationMenu/ProgramsServices/CIP/Default896.htm>

A resource to help students and families plan and find resources to pay for college.

Free Application for Federal Student Aid (FAFSA)

A number of government programs can help you. To get loans from the government, you (and your parents or guardians) must complete a FAFSA (Free Application for Federal Student Aid).

The FAFSA is used to determine the amount of your Expected Family Contribution (EFC) and your eligibility for federal and state financial aid.

The FAFSA form is long (and sometimes confusing) so don't hesitate to ask for help from your guidance counselor or the financial aid office of any college you are applying to, or visit <http://www.finaid.org> for useful hints. You can get a paper FAFSA application from any school. You can also fill it out online free at <http://www.fafsa.ed.gov>.

Note: The online FAFSA requires moving between about 50 screens, and getting an electronic PIN number for both you and at least one parent or guardian. This takes time so plan ahead.

PAYING FOR COLLEGE: You Can Do It!

It pays to study the financial aid system. So take some time to figure out how financial aid works. It may seem tough or boring, but the more help you can find, the better you'll enjoy and focus on your studies. "Financial aid" comes in many forms:

- * **LOANS:** money you have to pay back (comes with high or low interest rates)
- * **GRANTS:** free money that does not need to be repaid
- * **SCHOLARSHIPS:** free money based on merit or skill
- * **WORK STUDY:** work part time to help pay your tuition

FINDING YOUR PERFECT JOB TRAINING PROGRAM

JOB TRAINING PROGRAMS

While most good paying jobs require post-secondary training, not all of them require college. There are many good vocational programs available. Vocational programs are offered at universities, community colleges, and even community organizations. Some offer part-time programs, others are intensive full time programs, some are even residential programs. Check out the ones below!

NOTE: *This is not a complete list. Check local organizations or the web for more info.*

MARY RIGG NEIGHBORHOOD CENTER <http://www.maryrigg.org/w/youth.aspx>

WHAT: A community organization that works *to move youth and young adults toward greater self-sufficiency through education, training and employment.*

Programs: The YES program offers creative and flexible ways for young people ages 16-25 to overcome the obstacles that prevent them from pursuing careers.

Services Offered: basic skills, free computer training courses, tutoring, mentoring, GED preparation, job development and readiness training, post employment support, Adult Basic Education courses

WHO: Low income youth (16 to 25 years old) who face social barriers such as: limited literacy skills, high school dropout, homeless, runaway, foster child, pregnant, parent, ex offender, needs extra help.

OTHER: Vouchers can be available to help participants pay for: childcare, uniforms, interview clothing, rent, legal bills, tuition, transportation costs, and much more.

WHERE: 1920 W. Morris St. Indianapolis, IN 46221 317/639-6106

Contact: Chris x213

□ **JOHN H. BONER CENTER – CAREER CORNER**

<http://www.enn.org/boner/sub/prog/careercorner.html>

What: *one-stop neighborhood resource center* for the residents of the near Eastside of Indianapolis; served 3200 people last year.

Services Offered: Career Corner (WorkOne Express Center): career counseling, individualized employability plan, two-week job readiness classes, life skills workshop, assistance with resume and cover letters, assistance with job search and placement, access to computer lab and job search websites, GED preparation, computer training, and more.

Who: Individuals who live in the near East side of Indianapolis

Where: 2236 East Tenth Street ~ Indianapolis, IN 46201 ~ 317/633-8210 **Contact:** Mary Turner

□ **BOYS AND GIRLS CLUB OF INDIANAPOLIS** www.bgcindy.org

What: A nonprofit that works *to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.*

Services Offered: A variety of clubs including: Junior Staff Career Development which helps prepare youth for jobs in human services; Skill Tech, which helps develop computer skills; Money Matters, which teaches youth about fiscal responsibility and small business opportunities; and JOB READY!, which helps teens prepare for good jobs.

Who: Children and youth (18 years and younger)

Where: 300 E. Fall Creek Pkwy North Dr. #400 Indianapolis, IN 46205 317/920-4700

Check it out!

**Indiana Statewide
Youth Service
Provider List**
<http://www.in.gov/dwd/partners/docs/ysplist0506.pdf>

❑ **COMMUNITY ALLIANCE OF THE FAR EASTSIDE (CAFÉ):** <http://www.cafeindy.org/>
What: Nonprofit neighborhood organization that provides social services, youth services to the Far Eastside.
Services Offered: Free GED preparation; social services and emergency assistance.
Where: 8902 East 38th Street Indianapolis, IN 46226 (317) 890-3288

❑ **EXPERIENCE SERVES THE COMMUNITY** <http://www.escindy.org>
What: ESC's Education Programs *give area youth and adults access to individuals with diverse backgrounds; those who know the road to achievement because they've been there; those who care; and those who have the commitment to give back to the community.*

FIND A RESOURCE @
"CONNECT TO HELP"
<http://www.connect2help.org/>

Services Offered: Mentoring (campus tours, job shadowing, cultural events, scholarship opportunities, college readiness, individual and group mentoring); job preparedness workshops (practice interviews, resume, application and interview skills)
Who: Mentoring Program: juniors in high school (continues through senior year)
Where: 70 E. 91st street, Ste 204 Indianapolis, IN 46240 317/574-7272
6435 N. Keystone Indianapolis, IN 46240 **Contact:** Tricia Holloway

❑ **INDIANAPOLIS PUBLIC SCHOOLS:** <http://www.26.ips.k12.in.us/GED/default.aspx>
Who: Indianapolis Public School system
Services Offered: GED preparation
Who: Adults (17 or over) who have not graduated high school and are not currently enrolled in high school. (You must have an "exit interview" from your most recent high school. You must have 12 hours of attendance in GED class to sit for the exam.)
Where: 120 East Walnut Street Indianapolis, IN 317/226-4536
Contact: Robert Brown

❑ **IUPUI UPWARD BOUND:** <http://uc.iupui.edu/earlystudents/ub.asp>
What: A program that helps prepare high school students for college.
Services Offered: Academic assistance, help applying for colleges and financial aid, counseling, six week on-campus program, college visits, community service projects, cultural enrichment projects, test preparation, mentoring, and more!
Who: 9th or 10th grade students who are either low income or will be the first in their families to attend college; most attend one of the following schools: Warren Central H.S., Arlington H.S., Perry Meridian H.S., Southport H.S., Arsenal Tech H.S., Manual H.S., Broad Ripple H.S., and Northwest H.S.
Where: 815 W. Michigan Street Indianapolis, IN 46202

❑ **JOBWORKS, INC.**
What: a nonprofit employment and training company
Services Offered: help with education plan, assistance in job search and placement,
Who: individuals who have been laid off, people new to the workforce, young people struggling to graduate high school and/or who are uncertain about their options after
Where:

- **Grant County Work One**
850 N. Miller Marion, IN 46952 765/668-8911
- **Indy Express Main**
101 W. 28th Street Indianapolis, IN 46208 317/925-2685 [Robert Iry]

- **Indy WorkOne East**
2525 N. Shadeland Ave Indianapolis, IN 46224 317/358-4504
- **Indy WorkOne West**
805 Bachway Drive, Ste 110 Indianapolis, IN 46224 317/246-5402
- **Indy WorkOne**
9301 E. 59th Street, Rm 328 Indianapolis, IN 46216 317/546-7180

□ **RIVER VALLEY RESOURCES MARION COUNTY:**

http://www.rivervalleyresources.com/services/b_youth.html

Who: youth (19-21)

Services offered: counseling, case management, GED preparation, career exploration, job placement, ESL, academic skills (especially in English and Math),

Special Programs: Youth Employment Services (YES),

Where: 3833 N. Meridian St, Suite 265 Indianapolis, IN 46208 317/924-3222

Contact: Victoria Britton

□ **SECOND HELPINGS, INC**

What: *a non-profit food rescue and job training program . . . [that] safely utilizes rescued food to educate and train adults for positions in the culinary field and distributes the re-prepared food to shelters for the disadvantaged.*

Services offered: Culinary Job Training program: an intensive, free, 10 week job course designed to help disadvantaged people become professionals in the culinary arts. Job placement assistance after graduation. Partners with John Boner Center (job counseling and assistance)

Other: 90% job placement for graduates. Average starting wage \$9.25 per hour.

□ **GOODWILL INDUSTRIES OF CENTRAL INDIANA, INC.**

<http://www.goodwillindy.org/>

What: *A nonprofit business that exists to help people in central Indiana prepare for, find and keep jobs and to help employers solve workforce-related problems*

Services Offered: personalized employment plans; adult basic education (basic skills) and GED preparation; ESL classes; job exploration; job search and job placement assistance; access to computers, phone, and help with resume and cover letters.

Program: YOUTH SERVICES including Occupations skills training, one-on-one case management, career counseling, career preparation, job placement, post-employment assessment and more!; **TRANSITIONAL EMPLOYMENT** with Goodwill's Commercial Service Division to help individuals get the experience they need to find and keep other jobs, veterans services,.

Vocational Programs: Retail, Health Care Connections, which helps individuals obtain jobs at Clarian Health Partners

Cost: Free

Other: help with transportation costs and childcare is available for those who qualify

Who: Unemployed individuals who *lack the education and/or skills necessary* to get good paying stable jobs and at-risk young people who are looking for work. Specific requirements vary by program. Youth program participants must: be 14-21 years old, reside in Marion County; provide income verification; be eligible to work in the US; have parental consent if under 18 years old; and face *barrier to employment* (pregnant, criminal history, homeless, basic skills deficit). Special programs for: youth, people with disabilities, ex-offenders, and veterans.

WHERE: 1635 W. Michigan St Indianapolis, IN 46222 317/524-4313

- **The Career Corner** 2210 E. 10th St Indianapolis, IN 46201 317/524-3800

Where: 1121 Southeastern Ave Indianapolis, IN 46202 317/632-2664
Contact: Chef Carl Conway x19

□ **SOUTHEAST COMMUNITY SERVICES** <http://www.southeastcommunityservices.org/>

What: nonprofit *dedicated to increasing self-sufficiency for hundreds of low-income residents* on the southeast side of Indianapolis

Special Programs: Southeast YES – Youth Employment Services, works with young people (15-25 years of age) to *meet career and education goals*

Services Offered: free employment counseling, job placement services, job counseling, job retention support, help with resumes, applications and interview skills; GED preparation referrals to adult education classes and vocational training programs

Where: 901 S. Shelby Street Indianapolis, IN 46203 317/236-7400

□ **TRAINING, INC.** <http://www.traininginc-indy.org>

What: *national network of local job training organizations, creating and sharing best practices to strengthen their collective performance as they prepare a qualified and diverse workforce to*

meet employers' expectations in today's work environment

Services Offered: Job readiness program; *each specialty track includes an internship, job search assistance, case management, and at least one year of job retention assistance*

Vocational Programs: *Specialty Tracks:* Office Skills (Microsoft Office), Medical Clerical, Logistics (distribution and warehousing careers)

Who: approximately 175 persons per year; requirements vary depending on program; criminal background check required

Contact: Dale Wilson

Where: 333 N. Pennsylvania St., Suite 900 Indianapolis, IN 46204 317/264-6740

Train For
Your Future!

YOUTHBUILD www.youthbuild.org

WHAT: A **residential** job training and education organization for unemployed young adults; participants learn to build and rehabilitate affordable housing in their own communities while earning college credit.

Program Description: Six to 24 month program; students their time alternating between the construction site and the YouthBuild alternative school. YouthBuild students can earn 30-40 credit hours in the yearlong program. Being part of the YouthBuild program means making progress on or obtaining a GED, going to work every weekday from 8 a.m. to 4 p.m., learning construction skills, and using those skills to build two houses. The goal of the program is to produce graduates capable of becoming economically self-sufficient by starting micro enterprises and small businesses in the home construction trades.

Cost: Free. Participants are provided with books, tuition, tools, transportation and a wage.

WHO: 16 to 24 year olds According to YouthBuild, "*all YouthBuild students are poor and many have had experience with foster care, juvenile justice, welfare, and homelessness.*"

WHERE: To find the one nearest you, visit www.youthbuild.org.

YouthBuild Gary 30 E. 6th Ave Gary, In 46402 219/880-2552

TRADE SCHOOLS

In addition to job training programs at local community groups, you can also pursue an education from a trade school. A variety of training programs are available across the country. Once you find one, locate the contact information and call or email to get more information. Communicating with a person about the program will bring it to life.

FIND A TRADE SCHOOL NEAR YOU: <http://www.khake.com>

Explore vocational and technical careers, check out the skills employers really want, find a trade school, research technical topics and take a look at the current job market.

Many community colleges offer skills programs, too. See **page 14** or go to: www.aacc.nche.edu.

APPRENTICESHIPS AND INTERNSHIPS

You may have read about “apprenticeships” in your history books. But these centuries-old, formalized job-training programs are rapidly gaining popularity throughout the country.

FIELDS OFFERING APPRENTICESHIPS:

- Aerospace
- Automotive
- Biotechnology
- Construction
- Energy
- Financial Services
- Health Care
- Hospitality
- Information Technology
- Manufacturing
- Retail
- Transportation

You “earn while you learn” as an apprentice—acquiring valuable vocational skills on the job.

Apprenticeships are available not only in the manufacturing sector but also in service, retail and government trades. Opportunities in your state are most likely to occur in industries that want more trained employees.

Apprenticeships give employers the opportunity to train you the way they want you to be trained and to see how you do on the job. Afterwards, companies are likely to hire the people they’ve trained—workers who have not only learned the skills, but have demonstrated a good work ethic and dependability. For the apprentice, these programs provide an income while learning.

According to the IL Department of Employment Security, a typical apprenticeship is three to five years and consists of at least 2000 hours of on the job training and a minimum of 144 hours of classroom training per year. An apprentice starts earning around half of the prevailing wage on a tradesperson in their industry, but gradually earns more money. Most apprenticeship programs require the applicant: to have a high school diploma or GED, to be physical fitness, and to have the ability to work with his/her hands.

Indiana State Office of Apprenticeships:

Contact: John Delgado, State Director USDOL/ETA/OA
Federal Building and U.S. Courthouse

46 East Ohio Street - Room 528 Indianapolis, Indiana 46204 317/226-7001

Build Your Future Leadership Development Institute

<http://www.unionapprenticeships.com/>

1701 West 18th Street Indianapolis, IN 46202 317/636-0806

Run by Indiana State Building Trades, this site contains profile on trades, a calendar of apprenticeship expos and other events, a list of programs to get your Associates degree while working in an apprenticeship, contact information for the major unions and trades in Indiana, and much more!

Major Opportunities Program <http://www.in.gov/dwd/MajorOpportunities/>

WorkOne East 2525 N. Shadeland Ave Indianapolis, IN 46219 317/358-4500
Major Opportunities is a 16-week pre-apprenticeship program in the construction trades geared toward Indiana's African American and Hispanic residents. Major Opportunities offers job and skill training to qualified persons to prepare them for construction industry jobs that pay good wages. Participants will receive classroom instruction and will be matched for on-the-job training experience. Graduates of the program will receive job placement assistance in union and/or merit construction apprenticeship programs as well as other career paths.

Contact Work One East for more info. Applicants will be given a WorkKeys assessment to measure "core skills" and will be notified within 2 weeks as to their acceptance status in the program.

WHAT'S IT MEAN?

- **APPRENTICESHIP:** Training in an art, trade or craft under a legal agreement that defines the duration and conditions of the relationship between master and apprentice.
- **JOURNEYMAN:** A skilled worker who is qualified by experience and training to undertake the tasks necessary for employment

Ivy Tech Apprenticeship Program: <http://www.ivytech.edu/apprentice/>

Ivy Tech State College allows you to earn an Associates degree while completing an apprenticeship and even earning your Journeyman's Card. The following programs are offered in Marion County: Bricklayers, Carpenters/Millwrights, Electricians, Iron Workers, Plumbers/Pipefitters, Sheet Metal Workers, Teledata Technicians.

Indiana Joint Laborers' Joint Apprenticeship & Training Trust Fund

<http://www.indianalaborers.org>

P.O. Box 758 Bedford, Indiana 47421 812/279-9751

The purpose of the fund is to provide training for laborers employed in the construction industry to upgrade their skills and to provide trained new entry workers for the industry

Learn More Indiana Apprenticeship List:

www.learnmoreindiana.org/needtoknow/knowyouroptions/Pages/Apprenticeships.aspx

List of apprenticeships with descriptions.

Career Voyages: <http://www.careervoyages.gov/apprenticeship-main.cfm> this is a government-sponsored site that allows you to find apprenticeship programs by career. Click on the career that interests you and then search for apprenticeship programs throughout Indiana.

SMALL BUSINESS TRAINING PROGRAMS:

Creating Your Own Wealth by Starting A Small Business

Would you like to work for yourself? Would you like to learn how to turn your resourcefulness into a way to start a business? New approaches to business training are helping people who usually do not see themselves as business-minded redefine themselves and use the skills they already have.

In-Person Help:

First, Indiana has many Small Business Development Centers led by the Small Business Administration. Most of these are connected with colleges and provide inexpensive training courses in business topics. Assistance from these centers is available to anyone interested in beginning a small business or improving or expanding an existing small business. For a list of offices, see <http://www.sba.gov/localresources>.

❑ Small Business Administration IN District Office

<http://www.sba.gov/localresources/district/in/index.html>

8500 Keystone Crossing, Ste 400 Indianapolis, IN 46240 317/ 226-7272

Contact: Ronda Cruch 317/226-6248

Offers good resources, including a business start up kit and resources on financing your business, understanding government regulations, and getting assistance to help turn your idea of creating a small business into a reality. You can even take a free online course!

INDIANA Small Business Centers(ISBC)** offer:

individual business counseling AND help with: financial planning, developing business plans, finding business training opportunities and more. (CALL AHEAD for more info or to schedule an appointment.)

ISBC: : <http://www.isbdc.org>

INDIANA ECONOMIC DEVELOPMENT CORPORATION

One North Capitol, Ste 900
Indianapolis, IN 46204
317/234-2086

Central Indiana Small Business Development Center

<http://www.isbdc.org/>
9301 E 59th Street
Room 147
Indianapolis, IN 46216
Phone: 317-233-7232

Indiana Small Business Development Center (ISBDC)

<http://www.ivytech.edu/indianapolis/>
Ivy Tech Community College
50 W Fall Creek Pkwy N Drive
Indianapolis , IN 46208
888/IVYLINE

❑ SCORE Indiana

<http://indyscore.org/scoreindiana.htm>

SCORE "Counselors to America's Small Business" is a nonprofit organization that offers free business counseling, business resources, and low cost workshops (starting a business, creating a business plan, getting financed, etc.). The website includes great resources (in both English and Spanish) for small business people, with specific help for minorities, women, and youth.

SCORE CENTERS IN Marion County: *Many centers require appointments, so call first!*

- Indianapolis SCORE - Chapter 0006

<http://www.indyscore.org/>

8500 Keystone Crossing, Suite 401
Indianapolis, IN 46240
317/226-7264

- Marion/Grant Co SCORE

<http://www.bloomington.in.us/~mscore>
215 S. Adams Marion, IN 46952
765/664-5107

Online Help:

- **Making Cents Business Simulation Course** <http://www.makingcents.com>

This free course takes place over a period of four or five weeks, one evening a week. In the course, you will deal with real-life problems that come up in starting and managing an imaginary business.

- **Business Start Up Kit** <http://www.sba.gov/teens>

This is a government site designed for young people starting their first businesses. The business start up kit will help you think through the steps of starting a business.

- **Indiana Economic Development Corporation** <http://www.in.gov/iedc/starting/>

Many online resources for people starting their own businesses including a list of programs to help you, available sites, and statistics.

One North Capitol, Suite 700 Indianapolis, IN 46204 317/232-8800

- **SmallBizU** <http://www.smallbizu.org/idoc/>

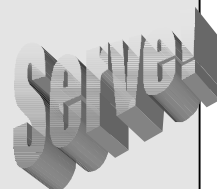
Provided by the Indiana Department of Commerce, Small Biz U is an online program that works to increase the "business intelligence" of entrepreneurs and small business owners. Business intelligence is defined as *the capacity to solve problems, meet challenges, and create valued product*. The curriculum focuses on *the 3Ms: Money, Marketing, and Management*. Courses include: *Finding Money to Start a Business, Accounting 101, Tax Seminars and Workshops, Creating a Business Plan, Marketing 101: The Fundamentals, Advertising and Promotions* and more.

SECTION THREE: SERVING AND EXPLORING MAKING A DIFFERENCE IN YOUR COMMUNITY

There are many programs that provide you the experience to serve your community and country. A few are listed below.

AMERICORPS PROGRAMS: <http://www.AmeriCorps.org/>

Do you see yourself being a hero for your country? If so, one-way is to become a member of AmeriCorps. AmeriCorp is a civilian organization that provides many opportunities to serve while you are learning skills and earning money for college.



There are literally thousands of AmeriCorps options, many of them right near you. According to AmeriCorp website, there are 107 programs in Indiana. The benefits are the same whether you are tutoring kids in the city or building hiking trails in the wilderness, so take the time to find a program that will utilize your talents and skills. Many nonprofits have at least one or two AmeriCorps paid service opportunities, so don't restrict your search to the biggest AmeriCorps programs. Ask a local organizations that you like if they have an AmeriCorps slot, search the website at

http://www.americorps.org/for_individuals/ready/find.asp, or call 800/942-2677.

Requirements: US citizen or legal residents; at least 17 years old, requirements vary by program

Pay: Modest living allowance, \$4,725 Education award after completion of program, which can be used for up to seven years after your term of service ends to help pay for higher education or pay off student loans; defer student loans.

AMERICORPS*NATIONAL CIVILIAN CONSERVATION CORP (NCCC)

<http://www.americorps.org/about/programs/nccc.asp>

Who: Young adults (ages 18-24) who are committed to 1700 hours of service; US citizen or legal resident; additional requirements may be required by each program.

What: AmeriCorps*NCCC is a residential, team-based, national service initiative that engages young adults ages 18 to 24 in full-time service. Members perform team-based service projects in: environment, education, public safety, unmet needs, homeland security, and disaster relief

Pay: Member receive a living allowance of approximately \$4,000 for the 10 months of service (about \$200 every two weeks before taxes), housing, meals, limited medical benefits, up to \$400 a month for childcare (if necessary), member uniforms and an education award of \$4,725 upon successful completion of the program. (Members may receive money to help with childcare expenses; however, children may NOT live on campus.)

Where: IN residents go to Denver, CO.
Call 800/942-2677 for more info.

AmeriCorp Vista:

<http://www.americorps.gov/about/programs/vista.asp>

AmeriCorps*VISTA (Volunteers in Service to America) provides full-time members to nonprofit, faith-based and other community organizations, and public agencies to create and expand programs that ultimately bring low-income individuals and communities out of poverty.

VISTA Volunteers can work at such places in Indiana: as American Red Cross of Greater Indianapolis, Big Brothers Big Sisters, Catholic Charities, Dads, Inc of Indiana, Habitat Digital Bridge Initiative, Indiana Department of Corrections Juvenile Reentry, One Economy Corporation and many, many more.

Visit the website or call 800/942-2677 for more information!

INDIANA INTERnet: *your complete internship sources*
<http://www.indianaintern.net/home.asp>

After creating a free account, you can search for internships (for high school and college students) by industry.



LIVING AN ADVENTURE DURING YOUR GAP YEAR

Are you interested in taking a year off between high school and college or your career to travel, work, or just have an adventure? Check out the following sites for some ideas!

Outward Bound Wilderness:

www.outwardboundwilderness.org

If you want exciting, challenging, and hands-on program in the wilderness, Outward Bound may be for you. Students of all ages develop self-reliance, responsibility, teamwork, confidence and compassion, as well as environmental and community stewardship.

LEAPYear: www.leapnow.org

A nine-month program for 17-20 year-olds, this program includes: a three-month semester of language, service in Central or South America; a solo internship in Latin America or Spain; a formal Rite of Passage; and a curriculum of Life Skills Learning held in the U.S.

Youth Travel: <http://www.youthtravel.org>

A website with information on how to travel safely.

United Planet: <http://www.unitedplanet.org>

This site offer travel abroad service and educational opportunities.

The Gap-Year Advantage by Karl Haigler and Rae Nelson (St Martin's Griffin; 2005)

Good ideas for a gap year after high school or during college.

The Back Door Guide to Short-Term Job Adventures: Internships, Summer Jobs, Seasonal Work, Volunteer Vacations, and Transitions Abroad by Michael Landes (Ten Speed Press; 4th edition 2005).

SECTION FOUR: RESOURCES

GETTING STARTED:

Learn More Indiana:

<http://www.learnmoreindiana.org/careers/getajob/resume/ResumeSteps/Pages/home.aspx>

Learn More Indiana is a good resource to help you write your resume and cover letter and even get job interview skills

Working in Indianapolis <http://www.imcpl.org/local/working/index.html>

List site has a good list of job search engines, as well as business news and employment information.

JOB SEARCH WEBSITES:

http://www.Teens4Hire.org Search for jobs, take career assessment, other.	http://www.idealists.org/ Lists jobs, internships, and volunteer opportunities.	Indianapolis Careers Online http://www.indianapoliscareers.com/
http://www.indeed.com	http://www.craigslist.org	http://www.careerbuilder.com
http://www.monster.com	http://hotjobs.yahoo.com/?refsrc=ysem	http://www.dice.com (for technology jobs)
www.groovejob.com/browse/internships/ Check for internships and summer jobs for students and teens. Search by city or zip code.	www.studentjobs.gov Employment opportunities for young people.	City of Indianapolis & Marion County, IN http://www.indygov.org/eGov/City/DOA/HR/employment/opportunities.htm Online job applications available.
Indiana State Employment http://www.in.gov/jobs/stateemployment/	Indiana Workforce Development Customer Self Service Center https://cs3.dwd.state.in.us/regw/default.asp Online job search and match services.	Indiana Workforce Development Job Fair Postings http://www.in.gov/dwd/job_fairs/index.html

CONTACTING THE ORGANIZATIONS IN THIS DOCUMENT

You can find contact information for each program by its description in the booklet. This list provides the contact information for the Schools/Programs Listed in the FOCUS ON HEALTHCARE (10-11) and TRAINING BY INDUSTRY (12) charts.

- **BMC: Brown Mackie College** <http://www.brownmackie.edu/>
3000 East Coliseum Boulevard Ft. Wayne, IN 46805 260/484-4400
- **BSU: Ball State University** <http://www.bsu.edu/>
2000 W. University Ave. Muncie, IN 47306 (317) 962-3284
- **BU: Butler University** <http://www.butler.edu/>
4600 Sunset Avenue Indianapolis, IN 46208 317/940-9735
- **CHEC: Clarion Health Education Center** <http://11months.clarian.com/>
2039 N. Capitol Indianapolis, IN 46202 317/937-5127
- **CHN: Community Health Network School of Radiologic Technology**
<http://www.ecommunity.com/radiologyschool/index.aspx?pg=25>
1500 North Ritter Avenue Indianapolis, IN 46219 317/355-5867
- **EC-M: Everest College-Merrillville (Other locations available)**
http://www.everest.edu/programs/complete_list/state/IN
707 East 80th Place, Suite 200 Merrillville, IN 46410 888.741.4270
- **FWS: Fort Wayne School of Radiography** <http://www.ipfw.edu/radiography/>
700 Broadway Fort Wayne, IN 46802 260/425-3990
- **GICI: Goodwill Industries of Central Indiana, Inc.** <http://www.goodwillindy.org/>
1635 W. Michigan Street Indianapolis, IN 46222 317/524-4313
The Career Corner 2210 E. 10th Street Indianapolis, IN 46201 317/524-3800
- **IBC-I: International Business College-Indianapolis (Other locations available)**
<http://www.ibcindianapolis.edu/>
7205 Shadeland Station Indianapolis, IN 46256 317-813-2300
- **IBC-M: Indiana Business College Marion**
<http://www.ibcschools.edu/campuses/campus.asp?campusid=11>
830 North Miller Avenue Marion, IN (765) 662-7497
- **InBC-I: Indiana Business College Indianapolis**
<http://www.ibcschools.edu/campuses/campus.asp?campusid=6>
550 E. Washington St Indianapolis, IN 46204 317/264-5656
(more campuses available)
- **IT-I: Ivy Tech State College Indianapolis** <http://www.ivytech.edu/indianapolis/>
50 W. Fall Creek Pkwy. North Dr. Indianapolis, IN 46208 1-888-IVYLINE
(more campuses available)
- **ITSC-M: Ivy Tech State College Muncie** <http://www.ivytech.edu/eastcentral/>
4301 South Cowan Road Muncie, IN 47302 (765) 289-2291
(more campuses available)

- **IU: Indiana University** <http://www.iupui.edu/>
 Indianapolis, IN 46202 317/274-5555
- **IUPUI: Indiana University-Purdue University Indianapolis** <http://www.iupui.edu>
 Cavanaugh Hall, Room 129
 425 University Blvd. Indianapolis, IN, 46202-5143 317/274-4591
- **JC: Job Corps: IndyPendence Career Development Center**
http://atterbury.jobcorps.gov/indpendence/indpendence_job_corps_center.htm
 222 E. Ohio Street, Suite 300 Indianapolis, IN 46204 317/524-6788
- **Kaplan College-Indianapolis**
<http://getinfo.kaplancollege.com/KaplanCollegePortal/KaplanCollegeCampuses/Indiana/Indianapolis/>
 7302 Woodland Drive Indianapolis, IN 46278 800.849.4995
- **MC: Marian College** <http://www.marian.edu>
 3200 Cold Spring Road Indianapolis, IN 46222-1997 317/955/6000
- **MU: Martin University** <http://www.martin.edu>
 2171 Avondale Place Indianapolis, IN 46218 317/543-3235
- **National College** www.ncbt.edu
 6060 Castleway West Drive Indianapolis, IN 46250 317/578-7353
- **SH: Second Helpings, Inc.** <http://www.secondhelpings.org>
 1121 Southeastern Ave Indianapolis, IN 46202 317/632-2664
- **SJH: St. Joseph Hospital**
<http://www.stvincent.org/education/radiography/svh.htm>
 2001 W. 86th Street Indianapolis, IN 46240 317/257-2210
- **TI: Training, Inc.** <http://www.traininginc-indy.org>
 333 N. Pennsylvania St., Suite 900 Indianapolis, IN 46204 317) 264-6740
- **UE: University of Evansville** <http://www.evansville.edu/>
 1800 Lincoln Avenue Evansville, IN 47722 812/479-2343
- **UI: University of Indianapolis** <http://www.uindy.edu/>
 1400 East Hanna Avenue Indianapolis, IN 46227 317/788-3495
- **USF: University of Saint Francis** <http://www.sfc.edu/>
 2701 Spring Street Fort Wayne, IN 46808 260/434-3279
- **USI: University of Southern Indiana** <http://www.usi.edu/>
 8600 University Boulevard Evansville, IN 47712 812/464-1708
- **VU: Vincennes University** <http://www.vinu.edu/cms/opencms/>
 1002 North First Street Vincennes, IN 47591 812/888-4406
- **YB: Youth Build** www.youthbuild.org
 PO Box 537 Chadr, IN 46402 219/880-2552

Questions for Military Recruiters

- 1 How long is my enlistment commitment actually for?
- 2 Can the armed forces make me stay longer than what I have contracted for?
- 3 Do I get paid more money for staying longer than my contract stipulates?
- 4 Do I have any say in where I go, and how long I'm there for?
- 5 How much does a newly enlisted service member get paid per week?
- 6 Am I guaranteed the ability to go to college if I want to?
- 7 Can I do a job I want to do in this branch, or am I assigned one?
- 8 If I change my mind about being in this branch can I resign?
- 9 What will happen to me if I decide I don't want to be involved in the military after I enlist?
- 10 What are the most dangerous military jobs?
- 11 Will the skills I learn in the military be useful in civilian life?
- 12 What are the negative aspects of my training?
- 13 What do I do if an officer gives me a command that I believe is illegal?
- 14 What is post-traumatic stress disorder?
- 15 Will I receive any compensation if I am permanently disabled in war?
- 16 Have you ever seen combat and do you think exposure to it is healthy for me?
- 17 Will I be deployed to the Middle East?



**American Friends
Service Committee**

National Youth & Militarism Program
1501 Cherry Street
Philadelphia, PA 19102
215-241-7176
youthmil@afsc.org
www.youth4peace.org
<http://www.myspace.com/youthandmilitarismafsc>

Answers Military Recruiters Should Give You

- 1 Your enlistment period will last 8 years. Some portion will be active duty and some portion will be on reserve duty. Reserve duty can be made active.
- 2 Yes, the military has the right to change your contract and extend your service longer than you agreed to.
- 3 No, unless you receive a promotion your pay scale stays the same, but if you are in a combat related job you can receive "combat pay".
- 4 No, the military determines where you go and how long you are there. You do have the right to request transfers to different units, but there is never a guarantee that your request will be granted.
- 5 A new service member who is not an officer can be paid between \$13,000 and \$14,500 a year. An average is about \$280.00 a week with an average work week of 80 hours. (\$3.39 an hour)
- 6 If you are on active duty you are not guaranteed the ability to go to school when you want to. Your commanding officer must give their permission. You also might be deployed to a combat area for more than 15 months at a time making courses, even online courses, tough to complete.
- 7 Your job assignment is based on your ASVAB score. If your ASVAB score is too low or you flunk out of your job training you will not get that job and could be reassigned.
- 8 Only an officer can resign. Enlisted members must serve their time or face harsh penalties. Voluntary discharges can happen, but are rare.
- 9 You could put up with it, or risk being court-martialed, receiving a dishonorable discharge, spending time in a military jail, or getting a demotion and reduction in pay. You may also become ineligible for some civilian jobs if this happens.
- 10 In a war zone, there is no job that is safe. Many service members, whose jobs were transportation related, have been killed and injured in Iraq, but infantry related positions are among the most dangerous traditionally.
- 11 It depends on what your job specialty is. Much of what you will learn to do in the military will only relate to military jobs and not civilian jobs.
- 12 Studies have shown that those who are trained to kill and deal with the stress of warfare have the tendency to develop emotional and psychological health problems.
- 13 Military training is designed to mold service members who respond to orders without thinking. Of course, if you believe an order is unlawful you have an obligation to refuse to act upon it. If the lines are blurred, most will just obey. Those who refuse, if the order is illegal, could still face penalties.
- 14 PTSD (post-traumatic stress disorder) is a severe mental health affliction that develops when one experiences or witnesses a traumatic event, such as combat or the effects of combat. Flashbacks, nightmares, depression, and inability to think straight are some of the symptoms of PTSD.
- 15 Yes, you can receive compensation if you are disabled but the payment will be based on your actual disability. The military rating system for measuring disabilities and calculating disability payment has long been thought to be unfair. A person who is blinded may only get a 50% disability rating for instance.
- 16 Any recruiter who tells you that experiencing combat is healthy must not be aware of the thousands of war veterans who are suffering from PTSD, surviving without arms or legs, or whose quality of life will never be what it was before they witnessed combat.
- 17 Nearly every job is a "deployable" job. If you enlist in the Reserves or the National Guard there is a very good chance that you will be deployed to the Middle East rather than serving weekend duty stateside. Active duty enlistees should also be prepared to deploy. Forces are stretched thin and therefore new recruits should always be prepared to go to war.